

1. Call to Order

The meeting was called to order at 7:00 PM by President Dustin Johnson.

2. Roll Call

Present = P | Absent = A

Organization	Representative	Representative	Alternative
Trinity	Dustin Johnson (P)	Steve Knape (P)	Cody Hoy (A)
Minnehaha	Jerry Grouzis (A)	Aaron Zahn (P)	George Hahn (A)
Scottish Rite	Brian Mehlhaff (A)	Harlan Danielson (P)	Alan Poe (A), Tim Schendel (A)
OES	Valori Maher (P)	Mark Kopejtka (P)	
DON	Dawn Rice (P)	Diane Knott (P)	CarrisaEllen Saunders (A)
Shalaal Grotto	Brian Pulling (P)	Cody Christianson (P)	Jeff Bruce (A)
MBA	Jeff Sutter (P)		

3. Approval of Minutes

The Secretary reported that the minutes from the previous meeting had been distributed prior to the meeting.

Motion: To approve the minutes as distributed.

Second: Motion seconded.

Vote:

- Ayes: Unanimous
- Opposed: None

Result: Motion carried. The minutes were approved.

4. Secretary's Report

The Secretary confirmed that no additional items were presented beyond the distributed minutes.

The following procedural updates were discussed:

- Future minutes will include attendance tracking.
- Minutes have been updated to align with Robert's Rules of Order formatting standards.
- Only the Secretary's signature is required on the official minutes prior to distribution.

Members expressed satisfaction with the revised minutes format.

5. Treasurer's Report

The Treasurer presented the financial update and reported the following:

- Two payments from the Grotto remain outstanding.
- Due to York Rite per capita, the budget decreased by approximately \$200.
- Property and mail manager compensation includes 15.3% for 1099 tax coverage, with net payments of approximately \$3,000 and \$1,000 respectively.
- Overall expenses remain consistent with expectations.

Motion: To accept the Treasurer's Report as presented.

Second: Motion seconded.

Vote:

- Ayes: Unanimous
- Opposed: None

Result: Motion carried. Treasurer's Report accepted.

6. Reports of Committees

Building Committee

The Building Committee discussed the need for additional support from members with trade skills (HVAC, maintenance, construction, and other building services).

A proposal was made to compile a contact list of volunteers and tradespeople across member bodies to assist with maintenance issues and emergencies.

Jeff Sutter will coordinate outreach and contact Todd Stoll regarding assisting as an aide to the Building Manager.

IT Committee

The IT Committee reported that systems are operating normally.

Members were reminded that door access codes must not be shared, as access logs are monitored for security and accountability.

To improve vendor building access:

- Temporary vendor codes will be issued when needed.
 - Separate vendor codes may be created for service providers such as Otis elevator maintenance.
 - Scheduled vendor access windows may be established.
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7. Unfinished Business

Building Sale Exploration with NAI

The board received an update regarding discussions with NAI regarding potential sale and relocation options.

Key points discussed:

- The property may be soft-listed within NAI's internal network rather than publicly listed.

- Developers may be invited to tour the property to generate interest and competitive offers.
- A 180-day tail provision applies after termination of the agreement.
- NAI indicated they would manage dual representation internally with separate representation teams.

The board agreed that any reasonable offer would be brought before the board and likely presented at a town hall meeting for stakeholder feedback before a final decision.

The estimated timeline for a potential relocation or sale process could range from one to four years.

Bylaws Rewrite

Brian Pulling presented a draft framework for rewriting the organization's bylaws.

The board approved the following review process:

1. Executive Committee review
 2. Circulation of the draft to the full board
 3. Incorporation of member feedback before formal adoption
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Potential Partnerships and Space Sharing

The board discussed potential partnerships with outside organizations, including churches, to share building space.

Potential benefits include:

- Shared costs for facilities
- Expanded building use on Sundays and mid-week
- Parking and space sharing

Members acknowledged such arrangements would likely be temporary partnerships rather than long-term ownership structures.

One proposal suggested the organization lease space and sublease portions to partner organizations as a way to offset costs.

Building Rental Policy

Brian Pulling presented draft building rental and use policies, including but not limited to:

- Updated price sheet based on downtown market rates
- Alcohol policies
- Check-in and check-out procedures
- Liability release forms
- Event coordinator guidelines and checklists

Discounts proposed:

- 50% discount for Masonic organizations
- 25% discount for member-sponsored events with board approval

The Executive Committee will review the documents before submission to the full board for adoption.

8. New Business

Procurement of Boardroom Chairs

The board discussed replacing the existing boardroom chairs with a standardized set similar to those in the Scottish Rite Library.

Motion: To allocate \$3,000 for the purchase of up to 17 boardroom chairs.

Second: Motion seconded.

Vote:

- Ayes: Unanimous
- Opposed: None

Result: Motion carried. Procurement approved.

Sidewalk Snow and Ice Removal

Concerns were raised regarding snow and ice accumulation on sidewalks following recent snowfall.

The Building Manager is coordinating with the contractor responsible for snow removal.

9. Adjournment

Motion: To adjourn the meeting.

Second: Motion seconded.

The meeting adjourned at 7:39 PM.

Certification

Respectfully submitted,

Cody Christianson

Date: 29MAR26